

FEES AND CONDITIONS FOR BOARDING APPLICANT

Please read the following information carefully before signing the application form

DEPOSIT

A deposit of BD 50 must accompany each application form. If the student is accepted, the deposit will be applied toward the boarding charges for the first semester of attendance. If the school is unable to accept the student the deposit is refundable in full. Please note that this deposit will not be refunded to students that are accepted and then do not take up our offer, unless it is proven that the students parents are leaving the Middle East.

TOTAL FEES PACKAGE

The total fee for the school year 2010/2011 Tuition and Boarding is:

	SEMESTER Half Year	FULL YEAR
Grades 9-12	US\$ 12,348.00	US\$ 24,696.00

All school fees must be paid by a **CHEQUE OR DOLLAR BANK DRAFT** drawn on a U.S. bank and made payable to **THE TREASURER OF THE UNITED STATES**

Boarding fees	BD 2,150	BD 4,300
Building levy	BD 455	

All boarding fees can be paid by a BANK DRAFT in Bahrain Dinars payable to **BISA** or by Bahrain Dinar cash.

Fees are payable by the semester and are due prior to the first classroom instruction day of the academic year 2010 / 2011.

TEXTBOOKS

A set of textbooks is loaned to each student. At the end of the year, or earlier for transferring students, the books must be returned in the condition in which they were issued, allowance being made for fair wear and tear. A charge will be made for textbooks/library books lost or damaged beyond the accepted standard.

WITHDRAWALS.

BOARDING FEE

Boarding students are accepted for the FULL academic year. No refund of the semester boarding fee, for withdrawal, absence or dismissal will be made, unless special arrangements have been made, in writing, at the time of enrollment.

TUITION FEE

Tuition fees are paid by the semester but are refundable by the quarter, No refund will be made for a quarter that is already underway.

PRE-REGISTRATION

In the late spring, pre registration forms are sent to parents of enrolled students. If the children are returning to the school for the following academic year, parents should reserve a place by completing and returning the Pre- Registration Form. If the children are leaving the school, parents must indicate their intentions by returning the Transfer Form by the specified date.

DISMISSAL OF STUDENTS

The Dormitory reserves the right to dismiss boarding students at any without refund of fees if it considers them unsatisfactory members of the school community.

ACCEPTANCE NOTIFICATIONS

Applications will be notified of the success or otherwise of their applications as soon as is practicable. Please note that decisions will not be made prior to receiving Social and Academic References from previous school.

To confirm acceptance parents will be asked for a further deposit of BD200 (credited to the first semester boarding fees to reserve their place.

GOVERNMENT / IMMIGRATION FORMALITIES.

Due to our experience, it is our recommendation to parents that they make sure their child's passport is valid for at least two years from the date of entry into Bahrain and that, if given a choice; one should choose the largest size passport available i.e. with the most pages. If the passport is not valid for a two year period then it should at least be valid for the entire school year. Some reasons for our recommendation follow;

The Bahrain residence permit is valid for two years or to the date of expiration of the passport – whichever comes first.

A Bahrain multiple exit/re-entry visa is valid for two years or until the expiry date of the passport – whichever comes first.

When the passport expires during the school year and is renewed all documents must be transferred to the new passport. This means that the passport will be in the Immigration Department for a couple of days depending on holidays etc. The initial application for residence permit and visa may take approximately 10 days during which time students cannot travel out of Bahrain.

Parents of new boarders must confer with the Dormitory Director before entering Bahrain to leave their children with the dormitory. Immigration procedures require a No Objection Certificate for some nationalities. This document must be granted and valid before the student enters Bahrain for the purpose of residence. If the student's passport is renewed during the summer break after the NOC is granted, the old passport must be carried with the renewed passport.

Five year multiple visas are required to be obtained by all students holding American, Canadian or British passports. These must be obtained by visiting the Ministry of Immigration in Bahrain or through the Aramco passport office.